

**Berkeley Arts Council Gallery Consignment Agreement**  
**Berkeley Art Works, 116 North Queen Street, Martinsburg, WV 25401**  
**Fresh Visions: An exhibit to celebrate the Green Hill Historical African-American Cemetery, February 18 through March 20, 2021**

This agreement is made between The Berkeley Arts Council (BAC) and Artist:

Artist Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone: (Indicate if Cell) \_\_\_\_\_

Remember to bring this form when you deliver your work.

**Delivery Dates & Times: Thursday/Friday/Saturday, Feb. 11, 12 and 13, 11am to 3pm**

**Fees and Sales Commission**

No entry fee. A donation to the Green Hill Historical African-American Cemetery (GHHAAC) Committee is appreciated. Donation \$\_\_\_\_\_ (Cash or check payable to GHHAAC)

Artists will be assigned space by the gallery for display of 2-D and 3-D work. Artist must provide inventory details on form provided or equivalent.

A 30% commission on the retail selling price as established by Artist shall be retained by BAC.

**Identification**

The artist shall attach identifying information to each piece, to include Artist's name, price of the work, title, and/or other identifying information for the piece.

**Publicity**

Artist grants permission for BAC to use image of artwork for promotion and publicity. BAC will promote the exhibit through its web site, email list, press releases, and other methods that are available.

**Insurance**

Although the Berkeley Arts Council will take reasonable measures to ensure the safety of the entries in the gallery, the BAC is not responsible for loss of or damage to the artwork, and the artist is responsible for his/her own insurance if desired.

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Inventory (Attach additional sheet if necessary.)

Item #1 Title: \_\_\_\_\_ Price: \$ \_\_\_\_\_

Item #2 Title: \_\_\_\_\_ Price: \$ \_\_\_\_\_  
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For the Berkeley Arts Council:

\_\_\_\_\_  
Date: \_\_\_\_\_

www.berkeleyartswv.org / email: berkeleyartswv@gmail.com / 304-620-7277